

From: [Neff, Jennifer](#)
To: [Hedgecoth, David](#); [Banks, Eva-Marie](#)
Cc: [Podalsky, Laura](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: Music 2245
Date: Tuesday, April 23, 2024 8:53:00 AM
Attachments: [image001.png](#)

Good morning,

On Wednesday, April 10th, the Arts and Humanities 2 Subcommittee of the ASC Curriculum Committee reviewed a new course proposal for Music 2245.

The Subcommittee unanimously approved the proposal with one comment and *four recommendations*:

- **Comment:** The Subcommittee notes that while many students will come to the course with the capacity to create the video or audio podcast required of the final project without guidance, it might be helpful to provide resources in the syllabus for students who find themselves in need of extra help with the logistics of the assignment.
- **Recommendation:** The Subcommittee compliments the unit on the course as a whole and finds the final project to be a very fun and thoughtful assignment. In terms of the latter, we offer the following friendly suggestions:
 - The Subcommittee is uncertain if the proposal and the script for the final project are the same assignment. If so, the Subcommittee recommends referring to the assignments by the same name (either proposal or script) throughout the syllabus to prevent confusion among students. If not, the Subcommittee recommends that the School include a brief description in the syllabus of the proposal as a graded item and make it clear that the script will not be graded. [Syllabus pp. 4-5]
 - The Subcommittee recommends including the due dates of each aspect of the final project in the calendar in the syllabus to help further clarify the breakdown of assignments.
- **Recommendation:** The Subcommittee recommends that the School adjust either the course calendar or the assignment description on page 3 of the syllabus so that the number of question submissions are uniform. Currently, the description states that there will be 10 questions due while the course calendar includes only 9. [Syllabus pp. 3, 7-9]
- **Recommendation:** The Subcommittee recommends that the School use the most recent version of the Student Life Disability Services Statement, which was updated to reflect the university's new COVID-19 policies in August 2023. The updated statement can be found in copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pp. 11-12]

As a reminder, *recommendations* (in italics above) should be implemented when the course is next taught.

Music 2245 will continue through the approval process to the REGD Subcommittee for approval in the Foundation category.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Laura Podalsky (faculty Chair of the A&H2 Subcommittee; cc'd on this e-mail), or me.

Best,
Jennifer



THE OHIO STATE UNIVERSITY

Jennifer Neff

Curriculum and Assessment Assistant

The Ohio State University

College of Arts and Sciences

ASC Curriculum and Assessment Services

306A Dulles Hall, 230 Annie and John Glenn Ave, Columbus, OH 43210

614-292-3901 / ascas.osu.edu

Pronouns: she/her/hers